## APPENDIX B

## SAMPLE CHECKLIST FOR PERSONNEL TRANSFERRED OVERSEAS VIA PERMANENT CHANGE OF STATION ORDERS

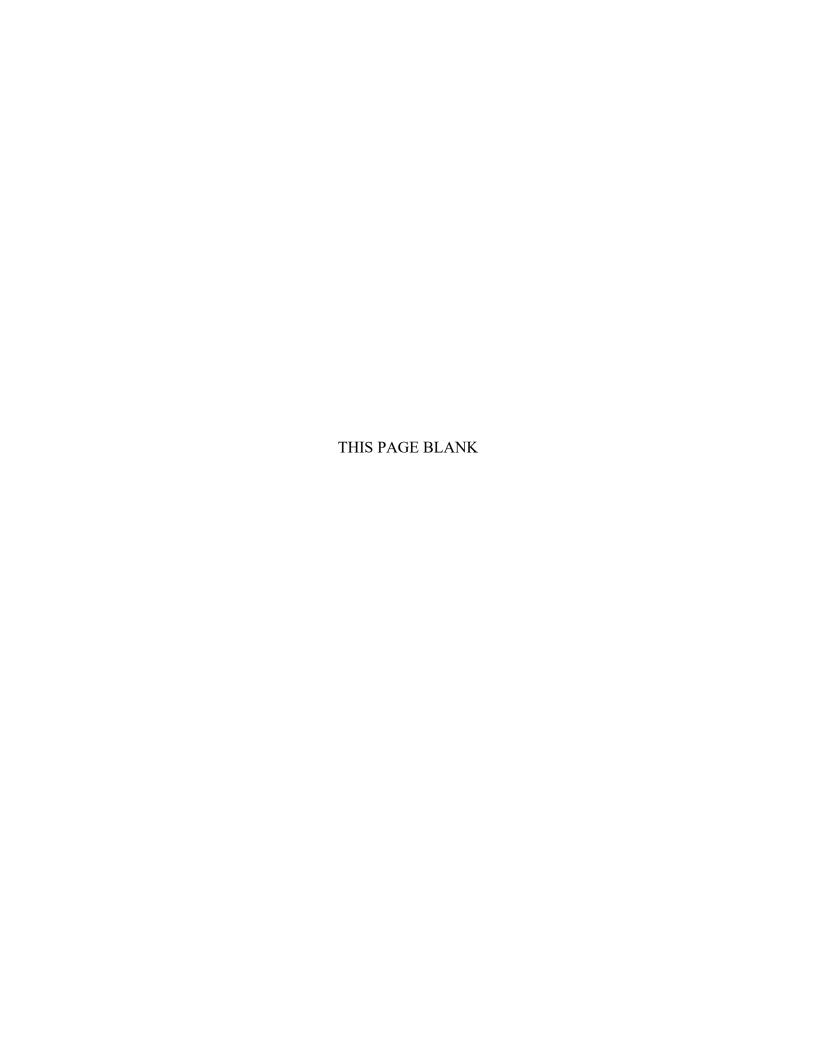
The following checklist will be prepared. One signed copy will be placed in the SRB, and one signed copy will be retained-by the preparing unit.

	(GRADE)	(LAST NAME)	(FIRST NAME)	(M.I.)	(SSN)	(MOS)	-
	(MARINE'S EAS)			(MARINE'S OCD)  CHECK YES			
1 Mar	ine meets all	requirements for ass	ignment to sea, Foreig	gn, and/or comba	at duty.		
2. Assi	gnment crite	ria-for corporals and l	below has been observ	ved			
HHG's,	POV, and n	nobile home allowand	g family member trave te. (JFTR,"Vol 1, Chap tine Corps Passenger	p 7 through 9, a	nd the		
immun	ization certif	-	ons and has been issue) which has been com NST 6230.1.).				
		cy Data (RED) and the (MCO P1080.35 a	e SGLI form are comp nd MCO P1741.B.).	pleted, verified,	and		
MCO F Privileş P5512.	P1070.I2) in ge Cards (DI 11) and fami	good condition. Appr D Form 1173) have be ly member data conta	MCO P5512.11) and ta opriate Uniformed Serven issued to appropriationed in the Defense E e correct. (MCO P551	rvices Identifica ate family memb nrollment Eligib	tion and bers (MCO		
		furnished with change VINST 5112.1)	e of address cards and	instructed in the	eir		
procedi	ures for requ	• •	ned to the Marine, inc extension of leave and	- 1 1			
9. Serg	eant and abo	ve fitness report on tr	ansfer has been submi	itted. (MCO P16	510.7)		_
		n, and dental records led prior to transmittal	nave been checked for or delivery.	completeness a	nd		

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eflect entry

11. Required clothing and equipment are in the possession of the Marine. Marines

24. The PCS orders have been endorsed to de reporting requirements, and transportation de		rtation arrangement (port call),
25. Ensure personnel authorized transportation Government expanse have necessary obligated dependents tour unless they elect an unacconstitution of the contract of the contra	ed active service remaining	to complete accompanied by
26. Family members traveling to overseas statementation record. Family members have overseas residence. (Family members accomply from this screening requirement.)	been medically screened and	d physically qualified for
27- Corporals and below ordered to an accomstatement contained in this checklist to detern rigors of the. new duty station. Family Service facilities, services, and costs available at most	nine whether or not the Mari e Centers can provide up-to-	ine can meet the financial
28. Marine has completed Level I Anti-terrori	ism - Force Protection (AT-l	FP) training.
CERTIFICATION		
To my knowledge I certify that as ofassignment to a restricted area.	I have no problem	s which would preclude my
28. Marine has completed Level I Anti-terrori	ism - Force Protection (AT-l	FP) training.
Signature COMMANDING OFFICER CERTIFICATIO	 DN	
To my knowledge I certify that he/she is qual If unqualified, list reasons (be specific):	ified/unqualified for oversea	as ssignment.
Signature	Printed Name	Billet



## FINANCIAL STATEMENT FOR CORPORALS AND BELOW ORDERED TO AN ACCOMPANIED OVERSEAS TOUR

- 1. It is the intent of this screening to preclude the assignment to accompanied overseas tours of junior Marines who are unable to meet the financial demands of that duty station. Although it would be convenient to provide a fixed, minimum net available funds to qualify for all assignments, the variety of circumstances found at different overseas locations (to include spousal employment opportunity), compounded by the changing exchange rates, make this impractical. Commanding officers must therefore use their judgment as to the ability of the Marine in question to successfully complete the prescribed tour length. If, in the commanding officer's opinion, this-is not the case; notify CMC (MMEA) by message of that fact and request modification of the existing orders.
- 2. Disclosure of information on this form is mandatory. Possible adverse effects of nondisclosure would be the assignment of the Marine on an accompanied overseas tour without consideration of information which, if known, might preclude that assignment. The information solicited by this form is not to be included in any official system of records. After processing, it shall be destroyed by the commanding officer or returned to the Marine. Nondisclosure may result in disciplinary action.

(GRADE)	(LAST NAME)	(FIRST)	(Ml)	(SSN/MOS)	
MONTHLY INCOM	ME MONTHLY DED	UCTIONS			
BASE PAY \$	FED TAX S	S			
BAQ \$	_STATE TAX \$				
COMRATS \$	PICA \$				
	temized) ALLOTME	,			
\$		\$			
TOTAL MONTHLY \$ \$	' INCOME TOTAL N	MONTHLY DI	EDUCTIO	ONS	
B-6					
MARINE CORPS P	ERSONNEL ASSIGN	MENT POLI	CY		
MONTHLY CREDIT	Γ PAYMENTS				
(Name of creditors)	2/ Monthly P \$	-	lance	_	
	<u> </u>	\$_		_	

	\$		\$	-	
	\$		\$	-	
	\$		\$	-	
TOTAL \$		TOTAL \$_		-	
TOTALS					
TOTAL MONTHLY I	NCOME \$		-		
MINUS					
TOTAL MONTHLY D	EDUCTIONS	\$	-		
NET INCOME \$					
MINUS					
TOTAL MONTHLY C	REDIT PAYM	IENTS \$		-	
NET AVAILABLE FUI (to cover housing, food		g expenses) 3/	\$	-	
I/ Do not include allotm savings accounts or sav		members resid	ding with the M	sarine or allotm	ents for personal

- 2/ Include mortgage payments if home is to be retained upon transfer and include estimated rental income under "Monthly Income". Do not include those creditors who are paid by allotment and listed under "Monthly Deductions".
- 3/ Special consideration may be necessary in cases of exceptional family circumstances (e.g., parental support or unique family medical requirement) as to the actual and available funds that can be applied to living expenses.